

國立交通大學約用人員請領公、自提離職儲金申請書

Application for Mandatory and Voluntary-Contribution Benefits of Contract Employees

103 年 8 月 26 日修正

Revised on August 26, 2014

服務單位 Service unit		姓名 Name		員工代碼 Personnel code		聯絡電話 Phone number	
身分證字號 Identity number		聯絡地址 Address				到職日期 Starting Date of Employment	
離職原因 Reason for leaving	(附離職簽陳影本 copy of resignation document attached)					銀行帳號 Bank account number	局號: Bank number 帳號: Account number
扣繳日期 Withholding date		離職日期 Resignation date				申請人 Applicant	簽章 Signature
已繳金額 Paid amount	自提: Voluntary contribution	公提: Mandatory contribution	(已繳金額及提領金額請出納組查填並請銀行計息) (the paid and applied amounts are verified and provided by the Cashier Division; the interest is provided by the bank)				
請領金額 Applied amount	自提: Voluntary contribution	公提: Mandatory contribution	利息: Interest:	合計: Total:			
單位主管 Unit supervisor	一級單位主管 First-level unit supervisor	人事室 Personnel office		主計室 Accounting office			
出納組 Cashier Division		研發處 Office of Research and Development		校長或職務代理人 The principal or substitute personnel			

附註 Note :

一、 扣繳日期、離職日期、請領依據由人事室或單位(自行造冊者)查填，非國科會計畫提領依據依各計畫規定由主持人查填；已繳金額、提領金額由出納組填寫，其餘請申請人自行填寫。

Withholding date, resignation date, and basis of application are verified and provided by the Personnel Office (or by the employment unit, if the applicant's monthly contribution is registered and withheld by the employing unit); basis of application for non-Ministry of Science and Technology projects are verified and provided by corresponding principal investigators; paid amount and applied (payment) amount are completed by the Cashier Division; the rest must be completed by the applicant.

二、 請領公、自提儲金本息之權利自離職或死亡之次月起，經過5年不行使而消滅。但因不可抗力之事由，致不能行使者，自該請求權可行使時起算。因逾時領時效期間而未領取之公、自提儲金本息，歸由本校校務基金運用。

The right to the applied mandatory and voluntary contribution benefits expires in five years without activity since the month following resignation or death. The account activity of applicants who do not or cannot redeem the contribution benefits for force majeure reasons are counted since the applicable date. Expired mandatory and voluntary contribution benefits are recycled as school funds.